

GRE Waiver Request Form

For the purposes of granting a waiver of the GRE requirement as a component of the application for admission to the master's degree or certificate programs in The Graduate School of Political Management, relevant experience is defined as follows:

A minimum of three years of full-time (35 or more hours or more per week), professional, management-level experience that includes some combination of program responsibility, independent decision-making authority, official high-level outside contacts, budgetary responsibility and/or supervisory authority. For the Public Relations program the experience must be in a professional public relations capacity. "Relevant work experience" does NOT include internships, volunteering on a campaign, receptionist duties, or clerical responsibilities.

Waiver Request:

I request a waiver from the requirement that applicants to The Graduate School of Political Management at The George Washington University submit Graduate Record Examination scores as part of the application. I am requesting this waiver based on my professional experience since receipt of my bachelor's degree that meets the requirement described above and based on my undergraduate GPA which is _____.

I am applying for the following program for the intended entry term Spring Summer Fall Year _____

- | | |
|---|---|
| _____ Political Management Master's Degree | _____ Strategic Public Relations Master's Degree |
| _____ Political Management Master's Degree Online | _____ Strategic Public Relations Master's Degree Online |
| _____ Legislative Affairs Master's Degree | _____ Public Relations Graduate Certificate |
| _____ Community Advocacy Graduate Certificate | |

I am including the following required documents:

1. A current resume describing the dates, locations, and circumstances of the qualifying experience;
2. A statement (350-400 words) describing in detail the nature, duties, and duration of qualifying experience, including my direct supervisor along with current contact information; and
3. A bachelor's degree transcript from an accredited institution of higher learning.

Name _____ Date _____

E-mail Address _____ Daytime Phone _____

Signature _____

Fax all GRE waiver documents to the College of Professional Studies Admissions Office, 703-299-4144.

For GSPM Use Only:

Waiver _____ Approved _____ Denied _____ Date: _____

Signature: _____

Comments:

Things to know about applying for the GRE Waiver

- The waiver option is designed to help those applicants who have been out of school for some time and whose professional experience gives The Graduate School of Political Management a measure of their capabilities that adequately substitutes for the GRE.
- The great majority of applicants will continue to take the GRE as part of their application process.
- **You should submit your waiver request as early as possible, before preparing the remainder of your application documents.** The waiver decision is made independent of and prior to the review of the application for admission. You will know within two weeks of submitting your waiver request documents whether or not to plan to take or report GRE scores.
- Applicants whose request for waiver is denied cannot apply for conditional admission in anticipation of taking the GRE in the future.
- If your GRE waiver request is denied, you may enroll in up to three courses or nine credits as a non-degree student while you prepare for and take the GRE. For more details about this option, see the information for non-degree seekers online at www.gspm.gwu.edu.